



AFTRA Health & Retirement Funds

Main Office: 261 Madison Ave., New York, NY 10016-2495 • (800) 562-4690 • Phone (212) 499-4800 • Fax (212) 499-4925
www.aftrahr.com

John Doe
111 11th Ave.
New York, NY 11111

Dear Performer:

H&R Funds Number: **111111**

Enclosed is your 2008 Earnings Statement. **Please read your statement and all enclosures very carefully. Your benefits from the AFTRA Health & Retirement Funds depend on the accuracy of your reported earnings!**

Please note that this is not a benefit statement. If you are vested in the Retirement Fund pension plan and would like a personalized pension projection letter, or if you are not vested and would like to know how many years of vesting credit you have, contact Participant Services at 1-800-562-4690.

About data in your Earnings Statement

This Statement lists all AFTRA-covered earnings reported on your behalf for the year 2008. AFTRA H&R relies on your employer(s) to report timely and accurate earnings information. If an employer failed to report or underreported your AFTRA-covered work during 2008, those earnings will not appear on this Statement. Therefore, we need you to verify the accuracy of this information. **It is your responsibility to verify the accuracy of this information.** We cannot correct underreported or unreported earnings unless you contact us or we find the deficiency (potentially years later) if a compliance review of the employer is performed.

Earnings that have not been reported on your behalf could:

- Prevent you from remaining or becoming eligible for AFTRA Health Plan benefits or prevent you from becoming eligible for a higher level of benefits;
- Prevent you from qualifying for health benefits provided by the AFTRA Senior Citizen Health Program once you reach the age of retirement;
- Result in a lower pension benefit or, in extreme cases, no pension at all under the AFTRA Retirement Fund.

Reviewing your Earnings Statement

Review the earnings on your enclosed Statement for accuracy and please keep the following in mind:

- Not all earnings for your AFTRA-covered work, even with an AFTRA signatory employer, may be subject to contributions. There may be salary caps or other limits specified in the collective bargaining agreement under which you work.
- You also may have performed some services that are not covered by an AFTRA agreement. For instance, you may have performed both AFTRA-covered work as an announcer and non-AFTRA-covered work as a producer.

Report discrepancies as soon as possible

Please report any discrepancies to us by August 31, 2009 using the enclosed Discrepancy Form. Send this completed form, along with the required supporting documentation (listed on the back of the form), to AFTRA Health & Retirement Funds, 261 Madison Avenue, New York, NY 10016, Attention: Contribution Services. The back of the form describes information and documentation that must be submitted with your inquiry, such as pay stubs and W-2 forms. Earnings discrepancies submitted without appropriate evidence cannot be reviewed. You may also download this form from our Web site. Visit www.aftrahr.com and click "2008 Earnings Statements" in the "Participant Toolkit" section.

The sooner we know that there may be an inconsistency in your reported earnings, the sooner we will be able to contact employers to correct records and collect contributions for missing earnings on your behalf.

Because of the time and documentation required to find inquiries and correct any discrepancies, it generally takes 12 weeks to investigate your inquiry and get back to you, but it may take longer if we need additional information. If you don't hear from us after 12 weeks, feel free to call Participant Services at 1-800-562-4690 for an update.

Need assistance? New call-in number through July 31, 2009

As a new service through the end of July 2009, you may call Participant Services at 1-800-562-4690 to request that a contract analyst call you back to review your earnings and discuss any additional earnings which you feel should have been reported on your behalf.

If you have any questions regarding the collective bargaining agreement under which you work, please call your local AFTRA Union office. Remember, AFTRA H&R and the Union are separate entities and the oversight of collective bargaining agreements falls to the Union.

If you do not report errors to us by August 31, 2009, we will assume the covered earnings included on the enclosed 2008 Earnings Statement are correct. Unless additional earnings are reported on your behalf or your account is adjusted, your entitlement to benefits will be based on the earnings shown on the enclosed Earnings Statement, so **please review your Earnings Statement now.**

Thank you in advance for your attention to this important matter.

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Enclosures



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2008 Earnings Statement Glossary

ICN: The Internal Control Number is our internal reference number for purposes of tracking remittance reports and earnings.

Performance Date: Generally, Covered Earnings and employer contributions for original productions are posted to your account as of the performance date unless otherwise specified in a collective bargaining agreement. Different rules apply for the posting of Covered Earnings and contributions related to various types of Covered Employment, including reuse, replay, royalty earnings and contingent scale payments. You should contact your local Union office or AFTRA H&R for specific information about the posting dates for these types of earnings. **Please note that the performance date may not match the date of payment to you.**

Payor: The company or service that submits the contribution to the AFTRA Health & Retirement Funds.

Signatory: This is the company signed to the AFTRA collective bargaining agreement for which you performed work. The payor and signatory may or may not be the same company.

Work Type: This can include, but is not limited to, TV Program or Commercial, Radio Program or Commercial, Non-Broadcast, Infomercial, Sound Recording, etc.

Earnings: This field contains all AFTRA-covered earnings reported on your behalf.

CAUTION - DO NOT USE THIS REPORT FOR INCOME TAX PURPOSES

5757 Wilshire Blvd., Suite 372, Los Angeles, California, 90036-3683 • (323) 937-3631



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2008 Earnings Statement Discrepancy Form

If you believe that Covered Earnings are missing from your Earnings Statement or that the earnings reported or other information on your Earnings Statement is incorrect, notify AFTRA H&R by completing and returning this form **no later than August 31, 2009**. Please provide all required documentation in accordance with the instructions printed on the reverse side of this form.

Name:	H&R Funds Number:
Phone:	E-mail:
Description of problem: (e.g.; missing earnings, incorrect earnings, incorrect performance date)	

Description of unreported or mistakenly reported work: (e.g.; television commercial, television program, sound recording)

Product name(s) (if applicable):

Employer name(s):

Payor name(s):

Work date or re-use date (if applicable):
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*****attach additional sheets if necessary*****

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[see reverse side for instructions]

2008 Earnings Statement Discrepancy Form

INSTRUCTIONS

- Be sure to complete the form in its entirety and include as much information as possible with each response.
- Provide at least one of the following types of documentation:
 - Pay Stub
 - W-2 Form
 - Royalty Statement [if you are a royalty artist under the Sound Recordings Code]
 - If you have a personal service corporation, a company known as a "Loan Out Company," or an F/S/O (for services of), please provide us with the name and tax identification number for your corporation or company.
- Please note that AFTRA H&R cannot conduct a review based on records or documents created by you, your tax preparer, your business manager or your agent. Only documentation generated by a payroll service or your employer can be accepted as proof of earnings.
- Send the completed Discrepancy Form as follows:

Mailing Address: AFTRA Health & Retirement Funds Attn: Contribution Services 261 Madison Avenue, 7 th floor New York, NY 10016	Fax: (212) 499-4973 Attn: Contribution Services	E-mail: earnings@aftrahr.com
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AFTRA Health & Retirement Funds
261 Madison Avenue, New York, NY 10016

2008 Earnings Statement

John Doe

H&R Funds Number: **111111**

This statement details the AFTRA Covered Earnings for “performance dates” (as defined in the enclosed Glossary) during calendar year 2008 reported on your behalf prior to April 1, 2009 by Contributing Employers. It is important that you check the accuracy of all these earnings and advise the AFTRA H&R Funds as soon as possible of any discrepancy by use of the enclosed Discrepancy Form. **Unless we receive written notification of errors by August 31, 2009, we will assume that these earnings are correct.**

ICN	Performance Date	Payor	Signatory	Work Type	Earnings
111111	01/01/2008	XPI Entertainment LLC	XPI Entertainment LLC	TV Commercials	\$ 42.50
				Total for 2008	\$ 42.50

Total earnings and adjustments shown on this statement: **\$42.50**

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