

PROCEDURE FOR REQUESTING H.I.P.A.A. CERTIFICATES OF CREDITABLE COVERAGE

Under a federal law known as HIPAA, the Fund is required to provide, without charge, certificates of creditable coverage to participants or dependents who were covered under the Fund upon the occurrence of certain events, or upon request. The purpose of these certificates is to provide evidence of the individuals' coverage to reduce a preexisting condition exclusion period under other plans, to help them enroll in other plans, or to obtain certain types of individual health coverage even if they have health problems.

A creditable coverage certificate will be issued to participants and dependents automatically upon cessation of coverage under the Plan. Additionally, a certificate will be provided at any time upon request. For more information about Certificates of Creditable Coverage, [click here](#).

Who may request a creditable coverage certificate? Any individual who is covered under the Plan, or whose coverage has ceased within the previous 24 months, may request a certificate. Additionally, a certificate may be requested by a person or entity designated to make such a request on the individual's behalf; for instance, by a subsequent plan seeking to verify the individual's coverage. Certificates will be issued upon request regardless of whether the individual has previously received a certificate.

When will a certificate be provided after a request is made? Certificates will be provided in a reasonable and prompt fashion after the request is received.

To whom are requests made? All requests for certificates of creditable coverage should be made in writing and should be directed to:

Participant Services Department

AFTRA Health Fund
261 Madison Ave.
New York, NY 10016
800-562-4690